



CONTRACT RECRUITER MCINTYRE GLOBAL EXECUTIVE SEARCH RECRUITER

ABOUT MCINTYRE

[McIntyre Global Executive Search](#) was founded in 1990 by Cookie McIntyre. We have a long history as a generalist firm completing thousands of searches across all major corporate functional areas. In recent years, we've added focus areas in Manufacturing, Consumer Products & Services and Nonprofit. Today, we have associates in Columbus, Erie, PA and Buffalo, NY and a solid network of recruiting resources. Globally, we are a [Penrhyn International Partner](#), a world-wide partnership of independent executive search firms working together to provide the highest standard of service for international assignments. We work closely with 17 partners in 22 countries, providing local presence and native language capabilities for global searches. Whether partnering with clients in Columbus, California or China, we have a singular goal to deliver a "WOW" experience to our clients and candidates every day.

MAJOR DUTIES AND RESPONSIBILITIES

- Perform the duties of an executive recruiter, focused on passive candidates, creative infiltrative sourcing, network creation and direct recruiting activities to meet client needs
- Proactively develop and execute candidate-generation strategies using all available recruiting tools
- Create stellar candidate experience with consistent follow-ups procedures
- Utilize social and professional networking sites online to stay connected to passive candidates
- Follow consistent process and best practices for selecting the highest quality candidates

EXPERIENCE AND REQUIREMENTS

- The successful recruiter will have 5 + years professional experience in research and recruiting, either within a corporate talent acquisition function or a recruiting firm with client-facing responsibilities. Success working in the manufacturing/industrial space is required
- Live in Columbus metro area
- The individual will have a professional and consultative style with a focus on customer service
- Exceptional candidate engagement skills with an emphasis on high volume candidate sourcing
- Experience in successfully recruiting senior level executives
- Strong knowledge of MSOffice tools, applicant tracking systems, and internet search tools including social media